

PARTICIPATION INFORMATION SHEET

Who we are

We are a partnership of organisations and individuals working across the North East of Scotland to prevent destitution for people with No Recourse to Public Funds (NRPF).

Our work includes raising awareness, influencing policy, training professionals, and supporting people with lived experience. Critical to this is sharing the lived experience of people affected by NRPF to highlight the human impact of the policy and advocate for change. Your perspectives could help shape how the partnerships research, stories, and advocacy are developed and shared.

This document explains how we might use your lived experience should you to share it with us and what that you should consider before deciding to do so.

How might we use your story?

Because our work is ongoing and develops over time, we are asking for your permission to consider your experience for a range of possible uses in our future partnership activities. Your experience, or parts of it, could be shared in several ways to help us achieve our goals. You will be able to indicate in which contexts you're happy to proceed.

Below are broad categories of potential use, this list is not exhaustive. We can discuss together how and where your story could be used and you can decide what feels right for you.

With NRNE staff, funders, in research papers, when speaking or writing to politicians

Sharing in this way is limited to smaller audiences – research may be published on our website.

On the NRNE website and in our newsletters

This will be shared with a wider audience, and we are more likely to ask to use your picture, increasing the chance of you being identified. We can discuss ways to keep your story anonymous if you would like

On NRNE's social media channels and external media sources (newspapers, television, etc.)

Sharing in this way is with a very wide audience. Your picture, voice or a recording will likely be requested. You are likely to be identifiable, though we can keep your story anonymous if you would like.

How will we capture your story?

That depends on how you feel most comfortable sharing. You will be invited to complete our written story form. This Microsoft form helps you structure your thoughts and experiences in writing, so we have an accurate record from you. Only NRNE staff can access responses to this form. If you are interested in alternative methods of storytelling, please get in touch as there is a separate process for audiovisual methods

Should you prefer to speak your experience, you can email an audio recording to info@nrnepartnership.co.uk. We request that you review the written story form even if you choose to record your voice to help us get the most out of the experiences you choose to share.

Link to Story Form: <https://forms.office.com/e/rinWa6Nwzr>

What are the potential risks of sharing my experience?

Sharing your story is powerful, but it's important to be aware of potential risks. We take these very seriously and will discuss them with you before you make any decision. Before we use your story, we conduct an internal risk assessment.

A member of our team will talk through these potential risks with you to make sure sharing your story is the right decision for you, and what medium you are most comfortable with. Should we deem your experience too risky to share we will communicate that to you with a summary of our reasons and discuss potential alternatives.

What are the benefits of sharing my story?

By sharing, you are helping to make the lived reality of NRPF visible, contributing to resources that could improve the support others receive and influence policy and decision-makers. You will not be compensated for completing this form; however, depending on how your experience is used; there is potential for future compensation.

Will my information be kept confidential?

We will always protect your personal contact details. These will be stored securely and will be accessible only to the NRNE team. For more info, please review our privacy statement: <https://nrnepartnership.org/privacy/>

What about long-term use?

Because our work is ongoing, we are asking for your permission to include your story for an initial 36 months. After this, we will contact you using the details included in the form to offer you an opportunity to opt out. Should you choose to continue, consent is extended for a further 36 months under the same conditions.

Can I change my mind later?

Yes, you can withdraw your story at any time. If you decide you no longer want us to use your story, contact us using the details below. We will then remove it from our website and from any future publications, reports, or training materials.

However, please be aware of the limits of withdrawal, we cannot guarantee a complete removal as we cannot remove it from materials that have already been printed and distributed which others may have already downloaded or shared it.

Can I see where my story is being used?

Yes, you can request, a list of the known places where we have actively published your story. This helps you track how we use your contribution.

Who do I contact with questions?

If you have any questions, please contact kemslie@nrnepartnership.org and pcaskie@nrnepartnership.org

Thank you for considering sharing your experience

CONSENT FORM

Full name	
Address	
Telephone	
Email	

What am I happy for my story be used for?

Presentations: No Recourse North East's internal and external presentations ☐

Websites: No Recourse North East's website ☐

Social media: No Recourse North East's social media pages ☐

Publications: No Recourse North East's research, newsletters and other materials ☐

Do you want to see your story pre-publication?

If yes, we will share a final draft before publication with the email provided above – we will make any alternations obvious

Yes – send me a final draft before you publish ☐ No – I am happy to proceed without ☐

Can I remain anonymous?

You can choose to have your real name published with your story or we can use an alias or completely remove any name
Please be aware that other details in your story could still identify you

I am happy for my real name to be used ☐ Please use a different name (an alias) ☐ Please do not use any name ☐

Are there any identifying features you do NOT want included in our communications work?

For example, your specific location, employer, school, or the age of your children

Are there any ways in which you do NOT wish to be represented or described?

For example, a focus on your work, your gender, your nationality or a health condition

Your Declarations

By signing below, you confirm:

1. The story you are sharing is true to your knowledge.
2. We may need to edit your story for length, clarity, or sensitivity and you will be able to review these prior to publication
3. You are happy to give permission for your story to be used by No Recourse North East for the purposes outlined above

Signature:

Date:

Please return your completed form to kesmlie@nrnepartnership.org and pcaskie@nrnepartnership.org